

A: From Friday, June 14 through Friday, August 2, eligible staff are permitted to follow a Summer Hours schedule that would enable them to leave two hours early each Friday.

Full-time staff who opt-in to the early Friday departure for the Summer Hours program would be able to follow the below schedule:

Monday – Thursday: 8:00am – 4:30 « & hours early. For employees who follow a schedule

University is awarding individuals with two days (16 hours) of flexible leave, to be substituted for early departure times. If the flexible leave days are chosen, those two days must be taken between June 14 and August 6.

Please note that C

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exempt staff, and 12-month faculty employees are eligible to participate. C1 employees are not eligible for the Summer Hours program. Please see below for additional details:

